## TRAINING OF TRAINERS SKILLS (TOT-S)

(Course information)

#### Introduction

This is a two-week training course. This is a two-week face to face training course. The training requires full time attendance and active participation of all the participants.

This training will primarily use learner centered activities. Occasionally, direct strategies are used to provide necessary input.

## **Course goals**

# At the end of course, participants will be able to:

- Develop a concept of effective instruction
- ✓ Demonstrate a skill
- ✓ Develop basic delivery skills
- ✓ Develop basic media skills
- ✓ Develop basic evaluation tools

#### Who will benefit

Training staff of training organizations who have not received any formal trainers' training and who wants to upgrade their training skills

This course is appropriate for pre & in-service trainers of TVET institutions from both public and private sector.

#### Areas covered

The following areas are specifically address in the course.

- Instructional Foundations
- Instructional Planning
- Instructional Organization and Management
- Instructional Evaluation
- Instructional Methods
- Instructional Media
- Professionalism

#### **General information**

The course language will be in English. Instructional materials provided are also in English.

The TTTRC will award certificates to those participants who successfully complete the training.

### **About TTTRC**

The overall objective of the TTTRC is to be: Center of Excellence for TVET Research and Human Resource Development for the National TVET system.

The TTTRC is mandated to carry out the following:

- Cater to the professional development, skills training, and qualification upgradation of all TVET trainers and those involved in the national TVET system;
- Serve as a resource center for all types of research and development activities in TVET;
- Ensure effective linkages and liaisoning with industries;
- Promote institutional linkages with similar regional and international TVET institutions;
- Become a model institute catering professional services at par with the regional and international institutions.
- Facilitate and coordinate the development of curriculum for new training programmes, as per the relevancy and national standards.
- Facilitate & coordinate the review & revision of curriculum for various VET programmes as demanded by the market.
- Train the Trainers of the VET training institutes and other training providers through various methodologies adopted in the teaching learning activities.
- Oversee the development of instructional materials, manuals, Learning Management system (LMS) and brochures.

For further inquiries, please contact:

Technical Trainers Training and Resource Center Department of Workforce Planning and Skills Development Ministry of Education and Skills Development Phone: +975-77107863 Web: tttrc.bt E-mail:tttrc@tttrc.bt